

Uplift Education Special Board Meeting Minutes

Friday, November 17, 2023, at 8:30 a.m.

A meeting of the Board of Uplift Education was held on the date and time listed above.

Called to Order: 8:31 a.m.

Adjourned: 8:58 a.m.

Executive Committee Members Present:

1. John Beckert
2. Simon Chen
3. Cullum Clark
4. Ricky Garcia
5. Rusty Jagers
6. Dr. Lael Melville
7. Harold Montgomery
8. Christine VanDeVelde

<i>TOPIC</i>	<i>DISCUSSION/CONCLUSIONS</i>	<i>ACTIONS</i>
I. Call to Order and Announcements	C. Clark welcomed the Board to the meeting and took attendance. A quorum being present, the meeting was called to order at 8:31 a.m.	
II. Community Forum	No community members signed-up to speak.	
III. Finance Update	<p>L. Berlin introduced Uplift’s 3rd party auditor, Weaver, who provided the finance audit summary. Weaver provided a review of the audit process and timeline of events that make-up the audit process. The results of the audit are the following:</p> <ul style="list-style-type: none"> • Independent Auditor’s Report on the financial statements: Unmodified Opinion. • the Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards: No Findings Noted. • We will issue the Independent Auditor’s Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on Schedule of Expenditures of Federal Awards: <ul style="list-style-type: none"> ○ Unmodified Opinion ○ No Findings noted <p><u>ACTION ITEM:</u> Consider and take action on approving the finance audit for FY23.</p>	Upon a motion to approve the finance audit for FY23, as presented, by H. Montgomery, and seconded by J. Beckert, the Board unanimously approved the motion.
IV. Review and Approval of Career and Technical Education (“CTE”) Handbook	This business item was introduced by A. Berk who explained that the purpose of CTE is to prepare scholars, based on teaching relevant technical knowledge and skills, for further education and careers in current or emerging professions. There are two financial implications with respect to CTE: (1) Uplift applies for and receives restricted federal funds via the Perkins V Grant application process (note: the Perkins V Grant allocates federal dollars specifically for CTE programming), and (2) Uplift receives CTE State funding for scholars enrolled in Texas Education Agency approved programs of study and supports College and Career Military Readiness Standards. The CTE Handbook – which documents our processes and procedures related to all CTE programming - serves as Uplift’s compliance for the Perkins V Grant and State funding	Upon a motion to approve Uplift Education’s CTE Handbook, as presented, by H. Montgomery, and seconded by R. Garcia, the Board unanimously approved the motion.

	<p>purposes. The Board's vote is required to acknowledge the validity of the CTE Handbook and is further evidence of Uplift's compliance in order to receive the funding discussed.</p> <p>R. Washington and K. Hippman, Manager of Career & Technical Education, provided a comprehensive explanation of the CTE program at Uplift, CTE courses, and CTE staff.</p> <p><u>ACTION ITEM:</u> Consider and take action on approving Uplift Education's CTE Handbook.</p>	
V. State Intruder Detection Audit Findings	<p>This business item was presented on by A. Tolleson, Regional Director of Operation, who explained the following to the Board:</p> <ul style="list-style-type: none"> • The intruder audit visits include the following actions: <ul style="list-style-type: none"> ○ Attempt to gain access to the school through randomly selected doors ○ Check all exterior doors to determine if any are unlocked or propped open ○ Confirm that documentation of weekly door sweeps is up to date • 10 Uplift campuses have received their door audits with the following results: <ul style="list-style-type: none"> ○ All 10 campuses had their weekly door sweep documentation complete and up to date. ○ Auditors were unable to gain access at any campus through their attempts to enter. ○ The comprehensive door check led to a finding at 2 of 10 campuses: Uplift Wisdom had a single door that could not latch due to a piece of mulch causing the door to stick; Uplift Gradus had a broken door component. Both issue have been corrected, and campus teams are receiving additional training. 	
VI. Governance Update	<p>R. Jagers, Governance Committee Chair, presented the Governance Update, which included a recommendation to approve Rose Hawkins as a parent member of the Board of Trustees. Ms. Hawkins has two scholars at Uplift, one at Uplift Luna and the other at Uplift White Rock Hills, and is an experienced parent who has donated a considerable amount of her time to Uplift.</p> <p><u>ACTION ITEM:</u> Consider and take action on electing Rose Hawkins as a parent member of the Board of Trustees.</p>	<p>Upon a motion to approve Rose Hawkins to the Board of Trustees as a parent member, as presented, by J. Beckert, and seconded by R. Garcia, the Board unanimously approved the motion.</p>
VII. Closed Session	<p>The Board did not elect to retire to closed session.</p>	
VIII. Adjournment	<p>There being no further business before the before, C. Clark adjourned the meeting at 8:58 a.m.</p>	

Respectfully submitted by Alexander S. Berk, Secretary.

